

## EXECUTIVE BOARD

*At a meeting of the Executive Board on Thursday, 28 February 2013 in The Boardroom, Municipal Building*

Present: Councillors Wharton (Chairman) D. Cargill, Harris, R. Hignett, Jones, Nelson, Philbin, J. Stockton, and Wright

Apologies for Absence: Councillor Polhill

Absence declared on Council business: None

Officers present: A. Scott, M. Reaney, G. Cook, D. Johnson, I. Leivesley, G. Meehan, D. Parr, E. Dawson, E. O'Meara, S. Clough and D. Cunliffe

Also in attendance: None

### ITEMS DEALT WITH UNDER POWERS AND DUTIES EXERCISABLE BY THE BOARD

#### EXB152 MINUTES

The Minutes of the meeting held on 7 February 2013 were taken as read and signed as a correct record.

#### **CHILDREN YOUNG PEOPLE AND FAMILIES PORTFOLIO**

#### EXB153 STRATEGIC COMMISSIONING STATEMENT FOR 14-19 EDUCATION AND TRAINING - KEY DECISION

The Board considered a report of the Strategic Director, Children and Enterprise, which sought approval of the 14-19 Strategic Commissioning Statement (the Statement) for 2013-14.

The Board was advised that the Statement would enable Halton Borough Council to carry out its statutory duty under the Education Act 1996, to secure sufficient suitable education and training opportunities to meet the reasonable needs of all young people in the area. In July 2012, the Education Funding Agency published statutory guidance for local authorities to widen their leadership of education up to age 19. It was noted that the three key changes highlighted

*Action*

in the guidance document were:

- Raising Participation Age;
- Simplification of the 16-19 funding system; and
- Reform of High Needs Funding.

In order to fulfil its statutory duties, the Borough Council was required to champion the needs of young people in the area by influencing and shaping provision, promoting structural change, supporting the improvement of quality education and supporting employer needs working with Local Enterprise Partnerships. Five key priority areas for the Borough had been identified, as detailed in the report. The Board was advised that partners in specific task groups had been consulted on these priorities and that the Statement was coherent with the purpose of positive activities for supporting young people.

#### Reason for Decision

To ratify the 14-19 Strategic Commissioning Statement for 2013-14 to ensure that Halton Borough Council fulfil its statutory duties under Sections 15ZA and 19A of the Education Act 1996 (as inserted by the ASCL Act 2009) to secure sufficient suitable education and training opportunities to meet the reasonable needs of all young people in the Borough.

#### Alternative Options Considered and Rejected

Not applicable as it was a statutory duty.

#### Implementation Date

With immediate effect following the meeting of Executive Board.

RESOLVED: That the 14-19 Strategic Commissioning Statement for 2013/14 be ratified, in order to fulfil Halton Borough Council's statutory duty.

Strategic Director  
- Children and  
Enterprise

## **HEALTH AND ADULTS PORTFOLIO**

EXB154 EXTENSION OF PUBLIC HEALTH SERVICES  
TRANSFERRING TO LOCAL AUTHORITY  
RESPONSIBILITY 2013/14 - KEY DECISION

The Board considered a report of the Director of Public Health, on the automatic transfer of Public Health

responsibilities from NHS Halton and St Helens to Halton Borough Council from 1 April 2013.

The Board was advised that, as part of the changes introduced by the Health and Social Care Act 2012, Primary Care Trusts would not exist beyond 31 March 2013. Formal responsibility for the majority of public health functions would move to local authorities from 1 April 2013; some responsibilities would move to Public Health England and the National Commissioning Board. Since March 2012, NHS Merseyside had undertaken a contract transition exercise with a view to formally transferring contracts and responsibilities to new contracting authorities. The formal "shift" of these contracts would be in the form of transfer orders for each new commissioning body, completed by 31 March 2013.

Details of the contracts, service level agreements and elements of block contracts that were due to expire on 31 March 2013, were detailed in Appendix 1, attached to the report. It was noted that, as the responsibility for commissioning these services would transfer to Halton Borough Council, approval was sought to formally extend these contracts for one year with an option to extend this to 2014/15. It was noted that this would ensure continuity of service provision and stability at a time of significant change in the health care system and would allow sufficient time for a root and branch review of all service areas to be completed.

Details of the business case for the extension of the contracts were contained in the report.

#### Reason For Decision

A decision in support of approval of service extensions for up to one year would ensure that there were no gaps in service provision and stability was maintained at a time of systematic change in the health care system.

#### Alternative Options Considered and Rejected

An alternative to contract extensions would be a mass procurement process compliant with Standing Orders. This would result in a clear financial detriment to the Council in terms of cost and time of conducting procurement process for up to 20 contracts/services. Additionally, services would be specified on the same basis as current provision losing the opportunity to review/redesign as dictated by need.

### Implementation Date

Contracts as listed in Appendix 1, extended from 1 April 2013.

RESOLVED: That

- 1) under the auspices of the Health and Social Care Act 2012 it be noted that there will be an automatic transfer of Public Health responsibilities from NHS Halton and St Helens to Halton Borough Council from 1<sup>st</sup> April 2013;
- 2) services in Appendix 1 that are due to expire on 31<sup>st</sup> March 2013, be extended for a period of up to one year to 31<sup>st</sup> March 2014 with a further year to 31<sup>st</sup> March 2015 if required (1+1 years) be agreed;
- 3) Procurement Standing Orders 1.8.2 and 2.0.1 – 2.15 be waived to ensure continuity of service provision during transition; and
- 4) a root and branch staged review of all Public Health services transferring to Halton Borough Council be undertaken to determine value for money, improved quality and increased productivity. This will commence with service contracts due to end 2013 and 2014 in 2013.

Director of Public Health

### EXB155 CONTRIBUTION TO LOCAL SAVE ENERGY ADVICE LINE

The Board considered a report of the Strategic Director, Communities on the Council's contribution to the local Save Energy Advice Line.

The Board was reminded that at its meeting on 24 May 2012, it approved a waiver of Procurement Standing Orders in respect of the delivery of a local energy advice line for 2013/14. The advice line was funded by the Department of Health's Warm Homes, Healthy People Programme for 2011/12. It was noted that the Council had secured additional funding for the delivery of a variety of projects, one of which was the extension of the energy advice line for a further twelve months.

The report advised that a local environmental charity, Energy Projects Plus, were commissioned to deliver the service and had previously delivered a Government funded locally based telephone advice service across Merseyside

and Cheshire since 1995. One of the key roles of the local service had been to provide an anchor point for residents to contact which linked to the range of local initiatives and advice schemes.

Since the withdrawal of Government funding, Energy Projects Plus had continued to deliver a locally based advice line, part funded by local authority contributions. The total cost of providing the service was £75,000. The report provided details of the business case and the funding contribution required for 2013/14.

RESOLVED: That

- 1) under Procurement Standing Orders 1.8.3 (f) Standing Orders 4.1 and 4.2 be waived in respect of Energy Projects Plus Local Advice Line; and
- 2) the Operational Director (Prevention and Assessment) be authorised to award a contract to Energy Projects Plus to deliver a local energy advice line for 2013/14.

Strategic Director  
- Communities

## **TRANSPORTATION PORTFOLIO**

### **EXB156 STREET LIGHTING ENERGY PROCUREMENT**

The Board considered a report of the Strategic Director, Policy and Resources, which advised on an extension to the Council's un-metered electricity supply contract for street lighting.

The Board was advised that since October 2001, the Council's un-metered electricity had been procured through an energy procurement specialist to the public sector, Utilities Procurement Group (UPG). It was noted that UPG used their knowledge of the market to determine the best time to seek tenders as the energy market was very volatile and often affected by worldwide events.

Since 1 April 2011, the current supplier had been Haven Power, whose contract included an Option to Extend (OTE) for up to two years and which, it was reported, had been taken up for one year. At its meeting on 29 March 2012, Executive Board had approved the switching off of street lighting on high speed roads between midnight and 6.00am as a budget saving option. It was noted that, due to changes in standing charges, the expected savings would fall short of the budgeted £148,000, and in order to achieve a balanced budget, it had been necessary to review the

replacement of age-expired equipment with a delay in the programme of works. It was further reported that this in turn would impact on potential future savings that would have resulted from using more energy efficient equipment.

Members were advised that often energy contracts needed to be accepted within a very short time frame, due to rapid changes in the prices on offer and the possibility of offers being withdrawn at short notice. For this reason, it was necessary on occasion to waive Standing Orders to enable offers to be accepted.

RESOLVED: That

- 1) the extension to the supply contract for un-metered electricity with Haven Power be endorsed;
- 2) the waiving of Procurement Standing Orders 2.2 to 2.11 for the purchase of un-metered electricity be endorsed;
- 3) it be recorded that the expenditure is anticipated to be in excess of £1.0M per annum; and
- 4) Utilities Procurement Group (UPG) continue to be used to manage our street lighting energy provision.

Strategic Director  
- Policy &  
Resources

#### EXB157 WAIVER OF PROCUREMENT STANDING ORDERS - EMERGENCY PROCEDURES FOR URGENT REPAIRS TO THE HIGHWAY

The Board considered a report of the Strategic Director, Policy and Resources on the waiver of Procurement Standing Orders for repair works for the public right of way footpath network.

The Board was advised that part of the Mersey Way footpath at Hale required emergency structural repairs to reinstate the surface and sides of the path immediately before the Christmas period in 2012. In addition, due to heavy rainfall over the Christmas holidays, and resultant landslip immediately adjacent to the path edge, some additional urgent action was required to prevent further erosion and collapse.

It was reported that the contractors, ELM were instructed to make safe and reinstate the collapse which

involved the construction of timber revetments to provide support to the footpath; these works were completed by 16 January 2013. Due to the urgent nature of the work, compliance with Standing Orders was not practicable and Members were asked to note the action taken by the Operational Director, Policy, Planning and Transportation in consultation with the Head of Procurement.

RESOLVED: That the two waivers to Procurement Standing Order 4.1(Competition Requirements) by the Operational Director Policy, Planning and Transportation and Head of Procurement, in respect of the award of contracts, of estimated value £9,750 and £5,751 for urgent repairs to the Highway be noted.

## **ENVIRONMENTAL SUSTAINABILITY PORTFOLIO**

### **EXB158 GREEN DEAL AND ENERGY COMPANY OBLIGATION**

The Board considered a report of the Strategic Director, Communities, informing them of two new national energy schemes.

The Board was advised that the Energy Act represented a step change in the provision of energy efficiency for homes and businesses. Significantly, it replaced the grant scheme Warm Front, with two new schemes known as the Green Deal and Energy Company Obligation (ECO). It was reported that ECO funding and Green Deal finance would work alongside each other to help fund heating and insulation installation measures for tenants and homeowners.

The report outlined the details of the Green Deal finance framework which aimed to provide energy efficiency work for “able to pay” households that reduced energy consumption. It also detailed the role of the local authority as both Green Deal Provider, Partner and Advocate. In terms of ECO, it was noted that unlike Green Deal, it would place an obligation on gas and electric suppliers to achieve energy savings through a smaller range of measures, and expected them to subsidise or fully meet the costs of the measures. It was further noted that there were three elements to ECO having different eligibility criteria, as outlined in the report.

RESOLVED: That the Council supports a partnership approach to Green Deal and ECO, as set out in paragraph 3.2.4 of the report, to deliver and facilitate the new energy initiatives.

Strategic Director  
- Communities

EXB159 LIVERPOOL CITY REGION COLLECTIVE ENERGY SCHEME

The Board considered a report of the Chief Executive which provided background information on the Collective Energy Scheme.

The report detailed the background to the collective purchasing and switching approach of consumers banding together to negotiate a better deal with their gas and energy suppliers. Although there was no set model for the operation of such schemes it was noted that usually this kind of activity was facilitated by a third party, that negotiated and ran an auction to provide a better tariff on behalf of the consumers they represent.

The Board was advised that during November 2012 a local based charity, Energy Projects Plus worked with the six local authorities of the Liverpool City Region (LCR) to develop a proposal for Department of Energy and Climate Change's (DECC) Cheaper Energy Together fund. The proposal included developing a programme of repeated switching auctions, which recognised that a significant proportion of vulnerable residents could be supported to take advantage of an energy tariff collective switching scheme. However, the bid to DECC was unsuccessful, but it was noted that there remained a desire to explore how a collective switching scheme could be delivered.

The LCR scheme would enable people from across the city region to join together to negotiate cheaper energy bills and would be open to each Authority's residents. To date, Wirral, Sefton and Knowsley had signed up to the scheme. Members were advised that to participate in the scheme, residents would be invited to register free of charge, either via a web site or through direct contact with the Council.

RESOLVED: That the Council join the Liverpool City Region Collective Energy Switching Scheme and make an initial £5,000 contribution to the set up costs (refundable subject to the generation of referral fees).

Chief Executive

EXB160 PURCHASE OF UNO ENERGY DATABASE

The Board considered a report of the Chief Executive which sought agreement to award a contract without conducting a tender exercise for the purchase of the UNO Energy database.



The Board was advised that in January 2013, the Borough Council was successful in being awarded £115,000 under the Department for Energy and Climate Change's (DECC) Fuel Poverty Fund. The fund would be used to offer grants for heating and insulation to Halton residents which met a set of criteria, as detailed in the report.

The DECC bid submission also included £10,000 to purchase a database to collate energy information for individual Halton properties. The database would enable the authority to get the most out of the Government's new funding regime for domestic energy efficiency, which included the Energy Company Obligation. The deadline for spending the DECC funding was extremely tight and consequently there was not sufficient time to conduct a formal tendering exercise for the database.

Members were advised that the local environmental charity, Energy Projects Plus, managed a database known as the UNO system on behalf of Wirral, St Helens, Knowsley and Sefton. It was proposed that Halton purchase the UNO system which included the cost of software, the Green Deal module and the cost of matching and converting all data, which brought the total to £9,950, which was within the application funding from the DECC.

RESOLVED: That

- 1) under Procurement Standing Order 1.8.3 (f) Standing Orders 4.1 and 4.2 be waived in respect of the UNO Energy Database and purchase of Energy Performance Certificate data; and
- 2) the Assistant to the Chief Executive be authorised to purchase the UNO Energy Database and to enter into a contract with Energy Projects Plus to manage the Database.

Chief Executive

## **RESOURCES PORTFOLIO**

### **EXB161 USE OF GUARDIAN SCHEME IN VACANT BUILDINGS**

The Board considered a report of the Strategic Director, Children and Enterprise which advised Members on the success of the use of the Guardian Scheme in vacant buildings.

Members were advised that the Executive Board Sub Committee on 29 March 2012, approved a pilot of the

Guardian Scheme in two of its vacant properties, as an alternative method of security. Two buildings were identified as suitable for the pilot scheme – the former library at Egerton Street in Runcorn and Transporter Bridge House in Widnes. The report provided details of the initial set up costs and utility costs for each of the premises and it was noted that both properties were inspected monthly by the management company, with spot checks to ensure that the guardians were complying with their agreements.

It was reported that in general terms, the installation of guardians ensured that the fabric of the buildings were being maintained and that incidences of burst pipes or water ingress were quickly noted and dealt with before any serious damage could occur. It was considered that the use of guardians scheme was a viable alternative method to protecting vacant buildings until they were sold, let, demolished or occupied by the Council.

RESOLVED: That the Board approves the continuing use of the Guardian Scheme.

Strategic Director  
- Children and  
Enterprise

#### EXB162 NATIONAL TRAVELLER PLANNING POLICY - UPDATE ON IMPLICATIONS FOR HALTON

The Board considered a report of the Strategic Director, Policy and Resources which provided an update on the Council's response to the national Traveller Planning Policy and its implications for Halton.

The Board was advised that the Homes and Communities Agency (HCA) would provide £60m of capital funding towards the development and improvement of Traveller pitches. It was announced in December 2012, that Halton's bid for a grant to deliver new permanent pitches was successful. It was noted that there had for some time been a statutory requirement to undertake a Gypsy and Traveller Accommodation Assessment. With the new National Planning Policy for Traveller Sites was the necessity to demonstrate a five year supply of sites against local pitch targets.

It was noted that there were two separate requirements for pitch delivery; permanent pitches where Travellers stayed year round and transit pitches for Travellers passing through the Borough. The grant from the HCA would cover the capital costs for new permanent site pitches at Warrington Road, Runcorn, which would comprise twelve pitches each with its own water and electricity supply and toilet and shower facilities.

RESOLVED: That

- 1) The offer made by the Homes and Communities Agency via the Traveller Funding Stream within the Affordable Housing Programme to finance the provision of new permanent pitches in Halton be accepted; and
- 2) Delivery of new permanent pitches at Warrington Road, Runcorn in accordance with the strategy outlined in Section 5 of the report, be approved.

Strategic Director  
- Policy &  
Resources

#### EXB163 DIRECTORATE PERFORMANCE OVERVIEW REPORTS FOR QUARTER 3 2012/13

The Board considered a report of the Strategic Director, Policy and Resources, on the Council's performance for the third quarter to 31 December 2012.

The Board was reminded that in September 2011, it had approved a revision to reporting arrangements on performance, in the light of emerging national and local circumstances. The approved changes included presentation of Directorate Performance Overview Reports on a quarterly basis and progress against the Corporate Plan on a six monthly basis; the development and use of a priority based performance report for each of the Council's six corporate priorities in 2012/13 and Policy and Performance Boards; and departmental performance reports to be made available via the intranet and the Members' Bulletin.

It was noted that a review of the Council's existing performance management and monitoring arrangements had been undertaken in 2011, based upon an agreed set of principles, which had been agreed by the Corporate Policy and Performance Board, based around the better management of performance information in terms of both strategic focus and volume. The Directorate Performance Overview Report (DPOR) provided a strategic summary of the key issues arising from performance in the relevant Quarter for each Directorate. DPOR's from 2012/13 would be presented to Executive Board in line with the presentation of Quarterly Financial Statements. Information for each of the Council's Directorates were attached at Appendices 1-3. The Board noted that monitoring of all relevant high risks would be undertaken and progress be reported against the application of the risk treatment measures in Quarters 2 and 4.

RESOLVED: That the report and progress and performance information be noted.

#### EXB164 DISCRETIONARY NON-DOMESTIC RATE RELIEF

The Board considered a report of the Strategic Director, Policy and Resources regarding four new applications for Discretionary Non-Domestic Rate Relief.

The Board was advised that, under the Local Government Finance Act 1988, the Council was allowed to grant discretionary rate relief to organisations that were either a charity or a not for profit organisation.

It was reported that the Council grants discretionary rate relief to organisations for a three year period. Details of the four applications were given in the report together with more detailed financial information at Appendix 1.

RESOLVED: That

- 1) under the provisions of Section 47, Local Government Finance Act 1988, discretionary rate relief be granted to the following organisations at the percentage indicated, for the period from 1<sup>st</sup> April 2012 or the commencement of liability, whichever is the later, to 31<sup>st</sup> March 2016:-

Four Estates Ltd                      20%

Greater Merseyside Connexions Partnership  
20%

Halton Speak Out  
20%

St John's Church  
20%

- 2) in respect of the following organisations, they be granted discretionary rate relief for the backdated element of the charge from 1 April 2011 or from the commencement of liability, whichever is the later:-

Greater Merseyside Connexions Partnership  
20%

Strategic Director  
- Policy &  
Resources

#### EXB165 2012/13 QUARTER 3 SPENDING

The Board received a report of the Operational

Director, Finance which reported on the Council's overall revenue and capital spending position at 31 December 2012.

A summary of spending against the revenue budget up to 31 December 2012 was attached to the report at Appendix 1. This provided individual statements for each department. The Board was advised that in overall terms, the revenue expenditure was £1.643m below the budget profile, although this was only a guide to eventual spending.

It was reported that on 12 December 2012, the Council had approved the early implementation of budget savings for 2013/14 totalling £6.038m. A number of those would provide part year saving in 2012/13 and would assist in keeping overall spending within budget at year end.

The report contained details on a number of significant areas of the budget including:

- The employee budget, vacant posts, overtime and agency staff;
- Expenditure on general supplies and services;
- The Community Care budget;
- Children's residential placements;
- Income affected by the economic downturn;
- A new contract with Grant Thornton to provide the External Audit providing savings;
- The collection rate for Council Tax and Business Rates; and
- The Council's net overall spending.

The report also outlined details of a revision to the capital spending programme at Appendix 2 and monitoring of the Council's balance sheet.

RESOLVED: That

- 1) all spending continues to be limited to the absolutely essential;
- 2) Strategic Directors ensure overall spending at year-end is within their total operational budget; and
- 3) Council be recommended to approve the revised capital programme as set out in Appendix 2.

Operational  
Director - Finance

## **NEIGHBOURHOOD LEISURE AND SPORT PORTFOLIO**

### **EXB166 PLAYING PITCH STRATEGY**

The Board considered a report of the Strategic Director, Communities on the draft Playing Pitch Strategy.

The Board was advised that Sport England, the Government agency responsible for sport, had encouraged Councils to carry out playing pitch studies and had published a good practice methodology for pitch sports studies. Halton had acted as a pilot authority for the new methodology, which had put the Borough at the forefront in terms of local assessments and sports provision.

It was reported that Halton's Playing Pitch Strategy identified existing pitch provision and future need and produced a series of key findings which were summarised in the report. It was noted that the document would be used to help direct investment to where improvements could make the most difference.

RESOLVED: That

- 1) the Playing Pitch Strategy as currently drafted, be approved;
- 2) the Draft proposals for local authority maintained sites be approved;
- 3) the Playing Pitch Strategy and draft proposals for Local Authority Maintained sites be shared with the Sports Governing Bodies for comment; and
- 4) any further editorial changes/corrections required prior to consultation will be delegated to the Strategic Director for Communities in consultation with the Portfolio Holder for Neighbourhood, Leisure and Sport.

Strategic Director  
- Communities

## **COMMUNITY SAFETY PORTFOLIO**

### **EXB167 CCTV MONITORING**

The Board considered a report of the Strategic Director, Policy and Resources, which provided an update on the options for future service delivery of CCTV Monitoring.

The Board was advised that changes to Government

funding for Remploy from the Autumn of 2013, might result in a series of significant changes to its operations to deal with the loss of funding. Non commercially viable parts of the business had closed during 2012, and Remploy had worked with the Department for Work and pensions to explore whether CCTV monitoring contracts could continue to operate without grant support. To date, transfer of the business to another organisation had not been possible, and with the service due to end in July 2013, other options for the continuation of the work had to be considered.

The report provided details for Members' consideration of the four options for continuation which were as follows:

- Seek tenders from private sector companies to carry out the work;
- Transfer the staff to the Council and carry out the work internally;
- Investigate shared services with other local authorities; and
- Stop monitoring the cameras.

The report advised that Remploy had continued to improve the Halton CCTV monitoring service with their proactive approach and professional attitude which had been valued by the Borough's partners (including Cheshire Police, Cheshire Fire and Rescue Service and the Shopwatch and Pubwatch organisations operating in Runcorn and Widnes). It was noted that as a result of these improvements, CCTV monitoring services were considered to be a key tool in the fight against crime and anti-social behaviour in Halton.

RESOLVED: That the Board approve

- 1) the implementation of Option 2; and
- 2) the Strategic Director, Policy and Resources to arrange the transfer of the existing staff from Remploy Managed Services to the Council.

Strategic Director  
- Policy &  
Resources

EXB168 SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT  
1972 AND THE LOCAL GOVERNMENT (ACCESS TO  
INFORMATION) ACT 1985

The Board considered:

- (1) whether Members of the press and public should be excluded from the meeting of the Board during consideration of the following item of business in accordance with Sub-Section 4 of Section 100A of the Local Government Act 1972 because it was likely that, in view of the nature of the business to be considered, exempt information would be disclosed, being information defined in Section 100 (1) and paragraphs 3 and 6 of Schedule 12A of the Local Government Act 1972; and
- (2) whether the disclosure of information was in the public interest, whether any relevant exemptions were applicable and whether, when applying the public interest test and exemptions, the public interest in maintaining the exemption outweighed that in disclosing the information.

RESOLVED: That as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Sub-Section 4 of Section 100A of the Local Government Act 1972 because it was likely that, in view of the nature of the business, exempt information would be disclosed, being information defined in Section 100 (1) and paragraphs 3 and 6 of Schedule 12A of the Local Government Act 1972.

**TRANSPORTATION PORTFOLIO**

EXB169 AWARD OF THE HALTON HIGHWAYS IMPROVEMENT  
AND MAINTENANCE TERM SERVICES CONTRACT 2013-  
2019 - KEY DECISION

The Board considered a report of the Strategic Director, Policy and Resources, on the award of the Halton Highways Improvement and Maintenance Term Services Contract 2013-2019.

The Board was advised that the current contracts would expire on 31 May 2013. In line with national guidance, Halton and Warrington Borough Councils embarked upon a joint procurement process which provided an opportunity for



a single contractor to undertake highways improvement and maintenance services for both authorities under separate contracts.

It was noted that the contracts would be for an initial six year period, with the potential to extend to a maximum of ten years, subject to performance satisfying set targets in a number of agreed areas.

The report detailed the tender process, the evaluation process and comparisons with the previous contract, for Members' information.

**RESOLVED:** That the tender from the company referred to in paragraph 3.3.9 be accepted for the Halton Highways Improvement and Maintenance Term Services Contract 2013-2019.

Strategic Director  
- Policy &  
Resources

**CALL IN**

**MINUTES ISSUED: 5 March 2013**

**CALL-IN: 11 March 2013**

**Any matter decided by the Executive Board may be called in no later than 5.00pm on 11 March 2013**

*Meeting ended at 3.05pm*